



**DRAFT MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING  
REGULAR SESSION  
MONDAY, JUNE 01, 2026  
CITY HALL**

**OFFICIALS PRESENT:**

David S. Eady- Mayor  
Jim Windham- Councilmember  
Mike Ready- Councilmember  
Jeff Wearing- Councilmember  
George Holt- Councilmember  
Erik Oliver- Councilmember

**STAFF PRESENT:**

Bill Andrew- City Manager  
Stacey Mullen- Interim City Clerk  
Sam Brooks- Interim Police Chief  
David Strickland- City Attorney

**OFFICIALS NOT PRESENT:** Laura McCanless- Councilmember

**Others Present:** Jane Fadeley, Nick Cole

1. Meeting was called to order by the honorable Mayor David S. Eady.
2. **A motion was made by Jeff Wearing and seconded by Erik Oliver to approve the agenda for the June 01, 2026 Mayor and Council Regular Meeting. The motion was approved unanimously 6/0.**
3. **A motion was made by Erik Oliver and seconded by Jeff Wearing to approve the Consent Agenda. The motion was approved unanimously 6/0.** (Attachment A)
4. **Mayor's Report**  
Mayor Eady welcomed Mr. Kyle Carey, Location Manager for a Warner Bros. Television production, who presented plans for filming at a private residence located at 312 West Clark Street. The production is being produced by Warner Bros. Television for release on Netflix.

Mr. Carey outlined the anticipated prep, filming and strike phases of production, including the proposed use of the City Green for production parking and base camp,

temporary lane and road closures on West Clark Street, traffic control measures, and plans to notify nearby residents in advance. He noted that filming is expected to occur over three days, with coordination between the production team, the City and the Police Department to minimize disruptions.

Council members discussed traffic management, resident access, potential impacts to the Farmers Market, and use of an alternative staging area on Downtown Development Authority (DDA) property to reduce conflicts with City activities. Mr. Carey agreed to coordinate with City staff and consider alternative parking arrangements where feasible.

Mayor Eady reminded the production team that use of the City Green would be subject to the City's adopted rental fee schedule, refundable security deposit, and responsibility for restoring any damage to City property. No formal council action was required.

#### **5. Citizen Concerns**

Nick Cole, 1101 Emory Street, asked Council whether the trail located behind the proposed filming site on West Clark Street would remain open during production. Mayor Eady explained that while access to the filming area would be controlled for safety, the trail itself was expected to remain open, with measures in place to prevent pedestrians from entering the active filming location.

Jane Fadeley, 401 Queen Ann Street, raised a concern regarding a drainage ditch near a group of mailboxes on West Bonnell Street. She explained that the ditch creates a safety hazard for an elderly resident who must cross it to retrieve her mail and asked whether the city could evaluate the area for possible improvements. Mayor Eady acknowledged the concern and directed staff to inspect the location and determine whether improvements could be made while maintaining proper drainage.

#### **6. Budget Resolution for FY 2027**

Mayor Eady presented the FY 2027 Budget Resolution, noting that the proposed operating budget, capital, and special revenue fund budgets had been reviewed extensively during previous work sessions. Council members indicated they had no additional questions regarding the operating budget.

The mayor highlighted one revision to the Capital Improvement Plan (CIP) since the last work session. Based on updated engineering estimates, the budget for Advanced Metering Infrastructure (AMI) water meter installation project was increased by approximately \$265,000 to account for potential replacement of damaged meter boxes, lids, backflow prevention devices, and other infrastructure encountered during installation. Bill Andrew explained that the estimate includes contingency funding and that the final costs will be determined after bids are received. Council members discussed the importance of installing backflow prevention devices where needed and addressing deteriorated meter boxes as part of the project.

The council also reviewed the Special Revenue Funds Budget, with staff confirming that projected revenues and expenditures were balanced for the fiscal year. No additional questions were raised.

During the discussion of the Capital Improvement Plan, Council member Jim Windham suggested developing interpretive nature trails and wildlife observation areas, including informational kiosks within the city's nature park properties, to enhance recreational opportunities and attract visitors. Mayor Eady expressed support for exploring partnerships and outside resources to assist with the project.

**A motion was made by Erik Oliver and seconded by Jeff Wearing to approve the FY 2027 budget resolution, including the operating, capital, and special revenue fund budgets. The motion was approved unanimously 6/0.**

#### **7. Consideration of Bids to Replace the Roof for The Old Church**

The council reviewed three bids received for the roof replacement at the Old Church. It was noted that all three proposals generally specified the same scope of work, with only minor differences in the level of detail provided. Staff indicated that the proposal submitted by JACO Contracting contained the most detailed description of the work to be performed and was also the lowest responsive bid at \$28,827.61.

Council members stated that they found no deficiencies in the bids and agreed that the proposals were substantially similar. A question was raised regarding a reference to chimney flashing included in the scope of work, and it was noted that any roof penetrations would require appropriate flashing as part of the project.

**A motion was made by Jeff Wearing, seconded by Mike Ready, to approve the low bid submitted by JACO Contracting in the amount of \$28,827.61 for the roof replacement at the Old Church. The motion was approved unanimously 6/0.**

(Attachment C)

**8. Invoices**

Council reviewed the invoices over \$1,000 for May.

**9. Executive Session**

**A motion was made by Jim Windham, seconded by Jeff Wearing to enter into Executive Session at 7:58 p.m. to discuss land acquisition and personnel matters. The motion was approved unanimously 6/0.**

**A motion was made by Jeff Wearing and seconded by Jim Windham to exit Executive Session at 8:39 p.m. The motion was approved unanimously 6/0.**

**10. Adjourn**

**A motion was made by Erik Oliver and seconded by Jeff Wearing to adjourn the meeting at 8:40 p.m. The motion was approved unanimously 6/0.**



**DRAFT MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING  
WORK SESSION  
MONDAY, JUNE 15, 2026 – 6:30 PM  
CITY HALL**

**ELECTED OFFICIALS PRESENT:**

David Eady – Mayor  
Erik Oliver – Councilmember  
George Holt – Councilmember  
Jim Windham – Councilmember  
Laura McCanless – Councilmember  
Jeff Wearing – Councilmember  
Mike Ready – Councilmember

**STAFF PRESENT:**

Bill Andrew – City Manager  
David Stickland – City Attorney  
Stacey Mullen – Interim City Clerk  
Kristin Watkins – Deputy City Clerk  
Jody Reid – Maintenance Supervisor  
Sam Brookes – Interim Police Chief

**OTHERS PRESENT:** Tommy Hailey (Newton County Sheriff's Office), Jane Fadely, and the Katiuzhinsky family

1. The meeting was called to order by the honorable David S. Eady.

**2. Mayor's Announcements**

None.

**3. Committee Reports**

a. **Tree, Parks and Recreation Board** – Councilmember McCanless reported that the Board had been awarded \$75,000 in additional funding through the TAG grant, pending an authorized signature from City Hall before work could proceed. The Board's continuing work includes clearing along Indian Creek and Catova Creek and along the new trail on Soul Street. Councilmember Oliver noted that the retaining wall project associated with Parks and Recreation was progressing well.

b. **Planning Commission** – City Manager Bill Andrew confirmed there were no Planning Commission matters to report beyond the item scheduled later on this evening's agenda.

c. **Downtown Development Authority** – Councilmember Ready reported that the Authority, working jointly with Electric Cities of Georgia (ECG) and the Main Street program, had installed its first directional sign on Clark Street to help identify property available for development.

d. **Sustainability Committee** – Councilmember McCanless reported continued progress on a grant application to Amazon, pending cost estimates from potential contractors. She further reported that spraying of invasive plant species behind Old Church would proceed once the \$75,000 in TAG grant funding is secured and noted ongoing concern regarding invasive growth along the West Clark Street right-of-way.

#### **4. Consider a Final Plat for the Minor Subdivision of 804 D Emory Street**

City Manager Bill Andrew presented background on the proposed minor subdivision, which requires 40 feet of road frontage under the City's subdivision ordinance. The applicants' plat proposes a partial (“half”) cul-de-sac to satisfy this frontage requirement. The Council engaged in extended discussion regarding the legal status of the unpaved way historically identified by a sign as “East George Street” but addressed as Emory Street, including whether it constitutes a dedicated public street, an easement, or a public way by prescription. City Attorney David Stickland advised that the way could reasonably be treated as a “prescriptive public way,” meaning it has been used by the public over a period of years without formal dedication, and that the Council could recognize it as satisfying the road-frontage requirement without thereby assuming responsibility for its maintenance.

The Planning Commission had previously voted to recommend the plat to the Council on the basis that the frontage requirement was met. Councilmembers expressed a range of views: George Holt stated he was not in favor of accepting the way as a road; Laura McCanless expressed support for the half cul-de-sac and the subdivision; Erik Oliver stated he supported the applicants but would vote against the subdivision until the road's legal status is formally and permanently resolved; Jeff Wearing indicated support contingent on the applicants obtaining written clarification from the prior owners (the Ellis family) regarding the nature of the conveyance; and Jim Windham indicated support, noting the City had not raised objections to the proposed cul-de-sac.

The Katiunzhinsky family addressed the Council to answer questions regarding ownership history. Mayor Eady noted that, because this was a work session, no formal vote would be taken, but an informal poll of Council members indicated majority support for approving the subdivision.

George Holt indicated opposition to treating the way as a road; Erik Oliver indicated he would vote against the subdivision until the legal status of the roadway is formally resolved. The matter is to be brought back for formal Council action at the July voting meeting. (Attachment A)

#### **5. Driveway Pipe Policy**

City Manager Bill Andrew presented a draft driveway pipe policy modeled on Newton County's existing practice, under which the city would not supply pipe materials or perform trenching for residential driveway pipe installations, but would specify acceptable pipe materials and require engineering review by staff to confirm adequate pipe size and depth relative to ditch grade. Councilmembers discussed whether minimum depth or material standards should be codified more specifically and agreed that engineering review on a case-by-case basis, at staff discretion, was appropriate given the variability of ditch depths across the city.

Jane Fadeley, a resident of 401 Queen Anne Street, addressed the council during discussion of this item, describing her experience with a collapsed driveway pipe and questioning why the city does not also cover the cost of trenching. Mayor Eady thanked Ms. Fadeley for her comments and noted that an assessment of the city's overall drainage system is included in the capital improvement plan and would consider these concerns.

Council consensus was to bring the driveway pipe policy back for formal approval at the next regularly scheduled Council meeting. (Attachment B)

## **6. Review of Possible Local Homestead Option Sales Tax (LHOST)**

Mayor Eady and City Attorney David Stickland led a discussion of pending state legislation, potentially to be addressed during an upcoming special legislative session, that would authorize a Local Homestead Option Sales Tax (LHOST) as an alternative to the existing Special Purpose Local Option Sales Tax framework. The Council discussed whether a jurisdiction may participate in either a Local Option Sales Tax variant such as FLOST or LHOST, but not both, and that the choice made by Newton County would determine which option is available to the city. Discussion covered projected revenue allocation, the requirement that homestead property tax liability be fully offset county-wide before excess LHOST proceeds could be applied to non-homestead property tax relief or the general fund, and uncertainty regarding the timing of a public referendum, with the earliest possible referendum in 2027 and statutory effect no earlier than 2028. Mayor Eady reported that a meeting with Newton County officials was scheduled for the following day to gather additional information on the County's intentions.

No formal motion was made; consensus was to avoid foreclosing the city's future participation in either tax option and to gather additional information from Newton County before taking further action. (Attachment C)

## **7. Park Shade Structure Update**

Mayor Eady reintroduced the topic of shade coverage for the city park, noting continued resident interest given seasonal heat. City Manager Bill Andrew presented a 2023 proposal, previously obtained in connection with a prior improvement project, from the Kompan Company for shade sail structures covering approximately 75 percent of the park at a cost of approximately \$72,000 for materials and installation, noting the quote would need to be updated given its age. Councilmembers discussed the feasibility of a lower-cost, self-installed alternative, but Laura McCanless and others cautioned against this approach due to the engineering considerations involved in wind load, footing requirements, and liability exposure.

Tommy Hailey, of the Newton County Sheriff's Office and a former municipal parks director, addressed the council as a member of the public and recommended that the city investigate grant funding from organizations such as the American Cancer Society and American Dermatology Association, and recommended that any vendor engaged to install the shade structures also be engaged to remove them seasonally, in order to keep liability with the vendor. The council discussed obtaining updated bids from Kompan as well as comparative cost and specification information from the City of Covington and East Newton County Elementary School, both of which have installed similar shade structures. Staff noted that no funds are currently budgeted for this project and that reprioritization of the FY27 capital budget would likely be necessary before bids are solicited.

(Attachment D)

## **8. Other Business**

None

## **9. Work Session Meeting Review**

None

## **10. Executive Session**

None

## **11. Adjourn**

Mayor Eady adjourned the meeting at 8:37 p.m.

## **Action Items**

- Bill Andrew / Mayor: Finalize and execute the signature required from City Hall to release the \$75,000 TAG grant for Tree, Parks and Recreation Board projects.
- Staff: Place the final plat for the minor subdivision of 804 Emory Street on the agenda for formal Council action at the July voting meeting.
- Staff: Place the driveway pipe policy on the agenda for formal adoption at the next regularly scheduled Council meeting.
- Mayor Eady: Attend the scheduled meeting with Newton County officials to gather further information on the County's intended local option sales tax approach (LHOST vs. FLOST) and report back to the Council.
- Bill Andrew: Obtain updated bid information from the Kompn Company and comparative cost/specification data from the City of Covington and East Newton County Elementary School regarding park shade structures; research available grant funding (e.g., American Cancer Society, American Dermatology Association); and return the item to Council for further consideration.
- Council: Consider reprioritization of the FY27 capital budget to accommodate the park shade structure project, pending updated cost information.
- Designated Councilmember: Sign, with Interim City Clerk Stacey Mullen, the resolution adopted at the prior executive session prior to departing.

Respectfully Submitted,

Kristin Watkins  
Deputy City Clerk

CLERK'S STAMP FILING BOX

Surveyors Certification:

As required by subsection (D) of O.C.G.A. section 15-6-67, this plat has been prepared by a Land Surveyor and approved by all applicable local jurisdictions for recording as evidenced by approval certifications, signatures, stamps or statements here on. Such approvals or affirmations should be confirmed with the appropriate governmental bodies by any purchaser or user of this plat as to intended use of any parcel. Furthermore, the undersigned Land Surveyor certifies that this plat complies with the minimum technical standards for property surveys in Georgia as set forth in the rules and regulations of the Georgia Board of Professional Engineers and Land Surveyors as set forth in O.C.G.A. section 15-6-67.

JOHN ELWIN KNIGHT, GA.R.L.S. #1945

N/F  
EMORY ST.  
MAP X004 010  
ALICE BENNETT &  
STEVEN G. BENNETT  
DB 4358-714  
PB 32-243  
ZONED TOWNCENTER

#804E EMORY ST.  
MAP X004 013D  
ZONED R20

#806 EMORY ST.  
MAP X004 013C  
FIRDAUS MOUSSA &  
KALYANI FIR DAUS  
DB 4513-777  
PB 53-248  
ZONED R20

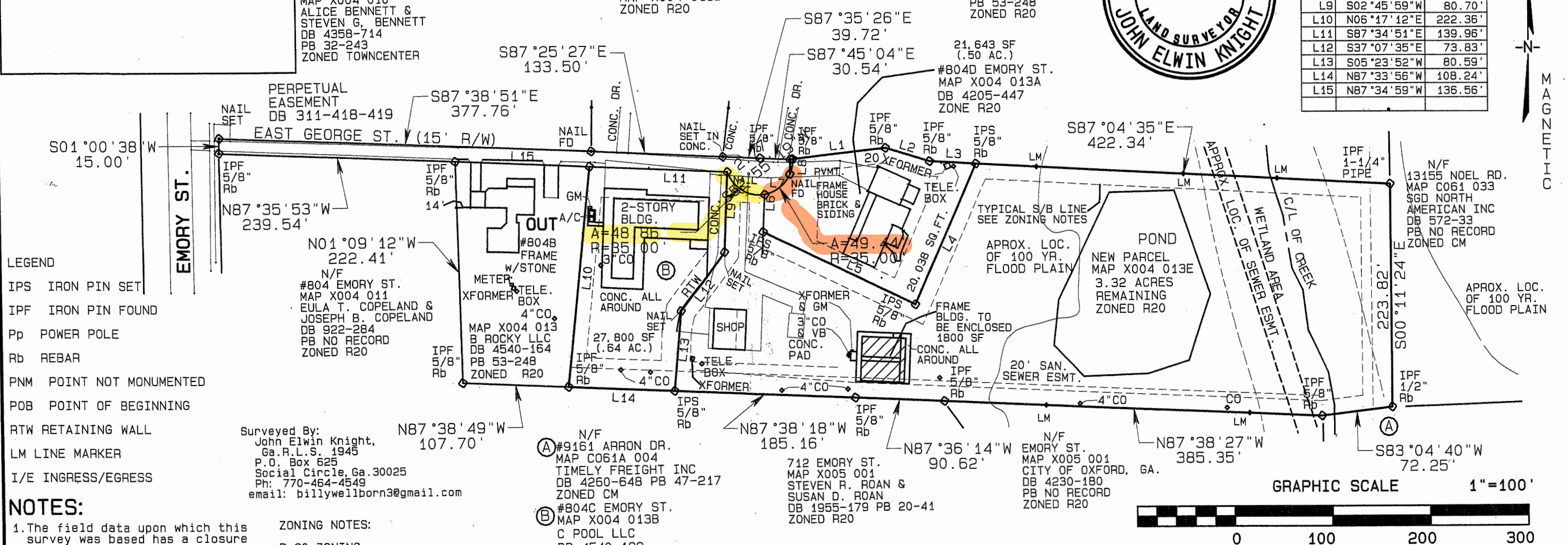


LINE	BEARING	DISTANCE
L1	N83°43'17"E	974.17'
L2	S73°07'46"E	46.48'
L3	S87°04'35"E	47.04'
L4	S23°53'03"W	154.47'
L5	N64°25'06"W	170.79'
L6	N02°45'59"E	59.14'
L7	N87°14'01"W	25.00'
L8	N02°45'59"E	15.00'
L9	S02°45'59"W	80.70'
L10	N06°17'12"E	222.36'
L11	S87°34'51"E	139.96'
L12	S37°07'35"E	73.83'
L13	S05°23'52"W	80.59'
L14	N87°33'56"W	108.24'
L15	N87°34'59"W	136.56'

NO BURN/BURY PITS OR CULTURAL FEATURES (CEMETERY) PRESENT.

RECORDATION OF THIS SURVEY DOES NOT IMPLY APPROVAL OF THE LOCAL JURISDICTION, AVAILABILITY OF PERMITS, COMPLIANCE WITH LOCAL REGULATIONS OR REQUIREMENTS, NOR SUITABILITY FOR ANY USE OR PURPOSE OF THE LAND.

NOTE: The Certification, as shown hereon is purely a statement of professional opinion based upon knowledge, information and belief, and based on existing field evidence and documentary evidence available. The Certification is not an expression or implied warranty or guarantee.



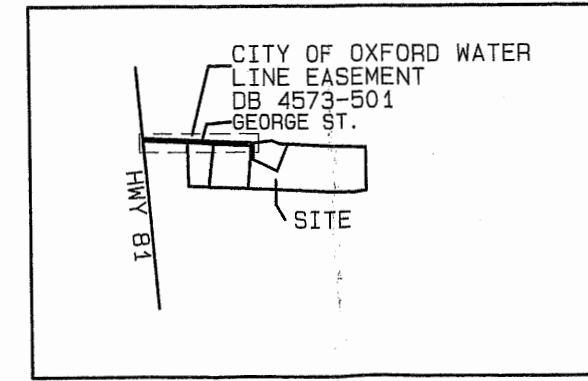
- LEGEND
- IPS IRON PIN SET
  - IPF IRON PIN FOUND
  - Pp POWER POLE
  - Rb REBAR
  - PNM POINT NOT MONUMENTED
  - POB POINT OF BEGINNING
  - RTW RETAINING WALL
  - LM LINE MARKER
  - I/E INGRESS/EGRESS

- NOTES:
- The field data upon which this survey was based has a closure precision of one foot in 11,432 feet and angular error of 5.5 seconds per angle point and was not adjusted.
  - The closure precision for this plat stated as one foot per thousands of feet is 765,396 feet.
  - The equipment used to prepare this survey was a Leica TRC 405 total station.
  - A portion of this survey is in a FIRM designated 100 yr. flood plain according to FIRM map #13217C0129D & #13217C0135D both with and effective date of 3/17/2014.
  - The field work for this plat was done in MAY/2023DEC. 2025. The plat was drawn on date shown in the title block.

ZONING NOTES:

MIN. ACREAGE PER DWELLING UNIT	MIN. LOT SIZE, DETACHED SINGLE FAMILY DWELLING (SQ. FT.)	MIN. LOT SIZE FOR OTHER PERMITTED USE (SQ. FT.)	MIN. LOT WIDTH, ALL USES (FT.)	MIN. FLOOR AREA PER DWELLING	MAX. BLDG. COVERAGE (PER CENT)	MAX. BLDG. HEIGHT (FT.)	SETBACK	FRONT (FT.)	SIDES (FT.)	REAR (FT.)	ACCESSORY BLDG.	FRONT (FT.)	SIDE (FT.)	REAR (FT.)
R-20 ZONING	20,000 SF	20,000 SF	100'	1,800 SF	20%	35'	30' MIN.	15' MIN.	30' MIN.	N/A	10' MIN.	10' MIN.	10' MIN.	10' MIN.

- (A) #9161 ARRON DR. MAP C061A 004 TIMELY FREIGHT INC DB 4260-648 PB 47-217 ZONED CM
- (B) #804C EMORY ST. MAP X004 013B C POOL LLC DB 4540-192 ZONED R20
- #804B EMORY ST. MAP X004 011 EULA T. COPELAND & JOSEPH B. COPELAND DB 922-284 PB NO RECORD ZONED R20
- #804D EMORY ST. MAP X004 013A DB 4205-447 ZONE R20
- #804E EMORY ST. MAP X004 013D ZONED R20
- #806 EMORY ST. MAP X004 013C FIRDAUS MOUSSA & KALYANI FIR DAUS DB 4513-777 PB 53-248 ZONED R20
- 712 EMORY ST. MAP X005 001 STEVEN R. ROAN & SUSAN D. ROAN DB 1955-179 PB 20-41 ZONED R20
- N/F EMORY ST. MAP X005 001 CITY OF OXFORD, GA. DB 4230-180 PB NO RECORD ZONED R20



MINOR SUBDIVISION PLAT OF SURVEY FOR:	
C POOL LLC - PARCEL MAP X004 0138 ANNA & BENJAMIN KATRUZHINSKY - MAP X004 0013A D POND LLC - NEW PARCEL MAP X0904 013E	
Scale: 1"=100	LAND DISTRICT 9 LAND LOT 288
Date: 4/15/2026	CITY OF OXFORD NEWTON CO., GEORGIA
Revised:	Drawn By: B.R.W.
Job:	Surveyor: JOHN ELWIN KNIGHT GA. R.L.S. #1945



## *DIVISION 2. PROCEDURE*

### **Sec. 30-47. General platting procedures.**

The procedure for the formal review and approval of a subdivision plat consists of one recommended stage and three required stages. These are the pre-application review stages recommended, preliminary plat stage (required), final plat stage (required), and recording and dedication (required), respectively.

- (1) *Pre-preliminary plat stage.* Whenever the subdivision of a tract of land is proposed, the subdivider is urged to consult early and informally with the Planning Commission. The subdivider may submit sketch plans and data showing existing conditions within the site and in its vicinity, and the proposed development layout of the subdivision. The purpose of the pre-preliminary plat stage is to facilitate the subsequent preparation of plans and plats by clarifying matters relating to the proposed subdivision, and this chapter.
- (2) *Preliminary plat stage.* Prior to making any street improvements or installing any utilities or selling any lots, the developer shall submit to the Planning Commission, for review and recommendation to the Mayor and City Council, a preliminary plat of the proposed subdivision prepared in accordance with the provisions of this chapter. The developer also shall furnish copies of such preliminary plat to all utility companies serving the area. Approval of the Mayor and City Council shall be indicated on the face of the preliminary plat.
- (3) *Final plat stage.* After completion of the required improvements, or proper arrangements for same, of all or part of the area shown on the preliminary plat as approved by the Mayor and City Council and before selling any lots or constructing any structure thereon, a final plat, together with the required certificates, shall be submitted to the Planning Commission for review and recommendation to the Mayor and City Council. The developer also shall furnish copies of such final plat to all utility companies serving the area.
- (4) *Recording and dedication stage.* After the final plat is approved and duly signed by the Mayor and City Council, the final plat and appropriate documents become the instrument to be recorded in the office of the clerk of the Superior Court of Newton County, Georgia. After recording, the appropriate deeds and documents shall be presented to the City Clerk for dedication and acceptance by the City in accordance with section 30-52.
- (5) *Exception of minor subdivisions.* Subdivisions which do not involve the platting, construction, or opening of new streets, sewers, or water facilities, or improvement to existing streets shall be defined as minor subdivisions, and as such, are subject to only the requirements of the final plat stage and the recording and dedication stage. Subdivisions so defined shall be submitted to the Planning Commission for review and recommendation to the Mayor and City Council in the form of a final plat and the final plat shall comply in all respects to this chapter.

(Code 1997, § 41-401)

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## Sec. 30-48. Preliminary plat procedures.

- (a) *Preliminary plat submission.* At least 15 days prior to the Planning Commission's first regularly scheduled monthly meeting at which the subdivider desires Planning Commission action, the subdivider shall submit to the City Clerk:
- (1) A letter requesting review and approval of a preliminary plat and giving the name and address of a person to whom the notice of hearing and approval or disapproval by the Mayor and City Council on the preliminary plat shall be sent; and
  - (2) Three copies of the preliminary plat and supporting data. At such time, the Planning Commission may direct the subdivider to furnish additional copies to the review agencies having appropriate technical expertise or proper authority, for consideration and comment.
- (b) *Official date of submission.* The official date of submission of the plat shall be the date of the next regularly scheduled monthly meeting of the Planning Commission after timely submission of the preliminary plat to the City Clerk.
- (c) *Preliminary plat review.* The Planning Commission shall review the preliminary plat for conformance to this chapter, the city zoning ordinance and other relevant regulations and shall consider the comments or suggestions of the appropriate review agencies requested to review the preliminary plat. The Planning Commission shall indicate on the plat, or by a written memorandum attached thereto, any comments and suggested changes that are necessary to meet the intent of this chapter or to serve the best interests of the City.
- (d) *Hearing.* No plat shall be acted upon by the Planning Commission without affording the subdivider a hearing thereon. The hearing will be held at the next regularly scheduled monthly meeting of the Planning Commission after submission of the preliminary plat to the City Clerk, notice of the time and place of which shall be sent by first class mail not less than five days before the date fixed therefor.
- (e) *Recommendation to the Mayor and City Council.* Not more than 45 days after the hearing on the preliminary plat, the Planning Commission shall make a recommendation for approval or disapproval to the Mayor and City Council.
- (f) *Action on the preliminary plat.* Not more than 30 days after receipt of the recommendation from the Planning Commission, the Mayor and City Council may take any one of the following actions:
- (1) Issue a certificate approving the plat;
  - (2) Issue a certificate conditionally approving the plat with the conditions of approval noted on the plat or attached thereto; or
  - (3) Disapprove the plat or any portion thereof, in which case the City Clerk shall notify the subdivider in writing, stating the reasons therefor.
- Action of the Mayor and City Council shall be noted on two copies of the preliminary plat and on the original if approved. The original shall be returned to the applicant and one copy retained by the City Clerk. The other copy will be retained and made a part of the City's records. In the case of conditional approval, once the subdivider has satisfactorily completed or complied with the conditions indicated, the Mayor and City Council shall issue a certificate of approval of the preliminary plat.
- (g) *Approval of preliminary plat.* Approval of a preliminary plat is only tentative, pending submission of the final plat, and shall be effective and binding upon the City for a period not to exceed two years and thereafter expire and be null and void except to the extent that work on the subdivision has progressed, unless a request for an extension of time has been submitted to the Planning Commission and is subsequently approved by the Mayor and City Council.

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- (h) *Improvements authorized.* Approval of the preliminary plat is authorization to proceed with installation of any required improvements, subject to the approval of agencies having the proper authority, and the preparation of the final plat, or unit division or phase thereof as provided in section 30-49(1)d.

(Code 1997, § 41-402)

### **Sec. 30-49. Preliminary plat specifications.**

The preliminary plat shall meet the minimum standards of design set forth in this chapter and shall include the following:

(1) *Generally.*

- a. Title block, including: Proposed name of subdivision and name of former subdivision if any or all of the proposed subdivision has been previously subdivided.
- b. Plat key, including:
  1. Name and address of person in charge of plat preparation.
  2. Date of plat preparation with space for revision dates.
  3. Graphic scale of one inch equals 200 feet or larger.
  4. North point, identified as magnetic, true, or grid north.
  5. Area of proposed subdivision in acres.
  6. Appropriate legend of symbols used on plat.
- c. Location sketch map locating the subdivision in relation to the immediately surrounding area and showing generally:
  1. Well-known landmarks such as railroads, highways, bridges, creeks, etc.
  2. Zone district classifications of land to be subdivided and adjoining properties.
  3. City or county jurisdictional boundaries and land lot lines, if applicable.
- d. The subdivider may and is encouraged to submit a preliminary plat of his entire tract even though his present plans call for the actual development of only a small part of the property. Regardless of the area covered by the preliminary plat, any unit divisions or phases thereof intended in the preparation of the final plats shall be represented on the preliminary plat.
- e. In the case of resubdivision, a copy of the existing plat with the proposed resubdivision superimposed thereon shall be provided.
- f. All elevations shall refer to mean sea level datum.
- g. Sheet size. Sheet size shall be no larger than 36 inches wide and 24 inches long, leaving a margin two inches in width on left end for binding purposes, and a one-half inch margin on the other three sides. If the complete plat cannot be shown on one sheet of this size, it may be shown on more than one sheet with an index map on a separate sheet of the same size.

(2) *Exhibit conditions.*

- a. Location, estimated dimensions, of all property boundary lines of the subdivision.
- b. Where requested by the Planning Commission, topography by contours at vertical intervals of not more than five feet as determined by a field survey or accurate aerial survey, where deemed necessary.

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- c. Location of natural features, including streams and watercourses with direction of flow and acreage of the drainage area affecting the proposed subdivision, water bodies, swamps, and floodplains.
  - d. Location or size of existing cultural features on or adjacent to the proposed subdivision including:
    - 1. Right-of-way and pavement widths and names of existing and platted streets.
    - 2. Railroads and railroad rights-of-way.
    - 3. Bridges, buildings, and other structures.
    - 4. All surface utility lines within easements or rights-of-way on or adjoining.
    - 5. The tract, showing the location of towers or poles. Existing sewers, water mains, drains, culverts, and other underground facilities or utilities within easements or rights-of-way on or adjoining the tract, grades and invert elevation of sewers shall be shown.
    - 6. All other easements and rights-of-way.
- (3) *Proposed conditions.*
- a. Layout of all streets and other accessways with right-of-way and pavement widths and proposed street names.
  - b. Such street cross sections, grades, and centerline profiles as may be required.
  - c. Layout of all lots, including building setback lines, scaled dimensions on lots, utility easements with width and use, block number, and lot numbers.
  - d. Indicate provisions for sewerage disposal systems, individual, community or public with such preliminary or tentative approval by type of system proposed.
  - e. Indicate provisions for water supply, individual, community or public systems with such preliminary or tentative approvals by type of system proposed.
  - f. Provisions for proper drainage.
  - g. Such soil erosion and sediment control plans or evidence of official approval of such plans separately attached to the plat, as are required by local ordinance.
  - h. Designation of lands to be reserved or dedicated to public use.
  - i. All land, including area to be used for uses other than single family dwellings:
    - 1. Multifamily.
    - 2. Commercial.
    - 3. Office.
    - 4. Recreation, open space, or other facilities and areas.

(Code 1997, § 41-403)

### **Sec. 30-50. Final plat procedures.**

- (a) *Final plat submission.* After the preliminary plat of proposed subdivision has been given tentative approval by the Mayor and City Council, and required improvements have been completed or proper arrangements made therefor, the subdivider may, within two years from tentative approval, apply for final plat approval.

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The subdivider shall submit to the City Clerk at least 15 days prior to the Planning Commission's regular monthly meeting at which the subdivider desires Planning Commission action, the following:

- (1) A letter requesting review and approval of a final plat and giving the name and address of the person to be notified of the Mayor and City Council's action on the final plat.
  - (2) Three paper copies of the final plat and other documents, as may be specified, and the original tracing or reproducible print thereof drawn in the permanent ink or equivalent on drafting cloth or film. The scale on the plat shall not be less than 200 feet to the inch.
- (b) *Tree canopy cover on new development.* Tree canopy cover in new developments shall be in compliance with section 38-62.
- (c) *Official date of submission.* The official date of submission of the final plat shall be the date of the next regularly scheduled monthly meeting of the Planning Commission after timely submission of the final plat to the City Clerk.
- (d) *Review of the final plat.* The Planning Commission shall check the final plat for conformance with the tentatively approved preliminary plat.
- (e) *Hearing.* No plat shall be acted upon by the Planning Commission without affording the subdivider a hearing thereon. The hearing will be held at the next regularly scheduled monthly meeting of the Planning Commission after submission of the final plat to the City Clerk, notice of the time and place of which shall be sent by first class mail not less than five days before the date fixed therefor.
- (f) *Recommendation to Mayor and City Council.* Not more than 30 days after the official date of submission of the final plat, the Planning Commission will recommend approval or disapproval of the final plat to the Mayor and City Council.
- (g) *Action on the final plat.* Not more than 30 days after the recommendation from the Planning Commission, the Mayor and City Council may take any one of the following actions:
- (1) Issue a certificate of approval for recording;
  - (2) Approve the plat conditionally with the conditions of approval noted on the plat or attached thereto; or
  - (3) Disapprove the plat or any portion thereof in which case the City Clerk shall notify the subdivider in writing, stating the reasons therefor.

Action of the Mayor and City Council shall be noted on two copies of the final plat and on the original, if approved. The original shall be returned to the applicant and one copy retained by the City Clerk. The other copy will be made a part of the City's records. In the case of conditional approval, once the subdivider has satisfactorily completed or complied with the conditions indicated, the Mayor and City Council shall issue a final certificate of approval for recording.

- (h) *Approval of final plats.* Approval of the final plat authorizes the subdivider to proceed with the recording and dedication procedures.

(Code 1997, § 41-404)

### **Sec. 30-51. Final plat specifications.**

The final plat shall conform substantially to the preliminary plat and it may constitute only that portion of the approved preliminary plat which the subdivider proposes to record and develop at any one time, provided that such portion conforms to the unit phasing established in the approved preliminary plat. The final plat shall meet the minimum standards of design set forth in this chapter and shall include the following:

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(1) *Generally.*

- a. Title block including:
  1. Proposed name of subdivision and name of former subdivision, if any, or all of the proposed subdivision has been previously subdivided.
  2. Name and address of owners of record.
- b. Plat key including:
  1. Name and address of person in charge of plat preparation.
  2. Date of plat preparation with space for revision dates.
  3. Graphic scale of one inch equals 200 feet or larger.
  4. North point, identified as magnetic, true, or grid North.
  5. Area of proposed subdivision in acres.
  6. Appropriate legend of symbols used on plat.
- c. Location sketch map locating the subdivision in relation to the immediately surrounding area and showing generally:
  1. Well-known landmarks such as railroads, highways, bridges, creeks, etc.
  2. Zone district classifications of land to be subdivided and adjoining properties.
  3. City or county jurisdictional boundaries and land lot lines, if applicable.
  4. Sheet sizes shall be 14 inches wide and 16 inches long, leaving a margin of two inches wide on left end for binding purposes and one-half inch margin on the other three sides, and where more than one sheet is required, an index map shall be required at the same sheet size.

(2) *Required conditions.*

- a. Courses and distances to the nearest existing street intersections or bench marks or other recognized permanent monuments shall be provided.
- b. Accurate location, material, and description of monuments and markers.
- c. Exact boundary lines of the tract, to be indicated by a heavy line, giving distances to the nearest one-tenth foot and angles to the nearest minutes, which shall be balanced and closed with an error of closure not to exceed one to 15,000. The error of closure shall be stated.
- d. Topography by contours at vertical intervals of not more than five feet as determined by a field survey or accurate aerial survey where lots are less than 40,000 square feet.
- e. Location of physical features such as streams and watercourses with direction of flow, water bodies, swamps, floodplains, rock outcroppings, springs, etc.
- f. Location of adjoining property lines and the names of owners of record or the location of adjoining subdivision lines and names.
- g. All existing buildings and structures to be maintained within the proposed subdivision.
- h. Exact locations, widths, and names of all streets and public accessways within and immediately adjoining the platted property.

- 
- i. Street centerlines showing angles of deflection, angles of intersection, radii, length of tangents and arcs, and degree of curvature with basis of curve data.
  - j. Lot lines with dimensions to the nearest one hundredth foot area; necessary internal angles; arcs and chords, and tangent or radii of rounded corners.
  - k. Building setback line with dimensions.
  - l. When lots are located on a curve or when side lot lines are at angles other than 90 degrees, the lot width at the building lines shall be shown.
  - m. Lots numbered in numerical order and blocks lettered alphabetically.
  - n. Location, dimensions, and purpose of all drainage structures and of any easement, including slope easements, if required, and public service utility right-of-way lines; any areas to be reserved, donated, or dedicated to public use and sites for other than single family residential, with designations stating purpose or proposed use, area, and, if any, use limitations, and of any areas to be reserved by deed covenants for common uses of all property owners.
  - o. Any private covenants to be recorded with the plat attached.
- (3) *Certifications.*
- a. The following certifications shall be in form and substance approved by the Mayor and City Council and inscribed directly on the final plat:
    - 1. An engineer's or surveyor's certification.
    - 2. An owner's certificate.
    - 3. A certificate of approval for recording by the Mayor and City Council.
  - b. The following certificates or statement shall be attached to the final plat when applicable:
    - 1. Certificates or statements of guaranty to dedicate.
    - 2. Certificate or statement of approval of streets, whether or not the streets are to be dedicated to the public.
    - 3. Certificates or statements of approval of the sewerage disposal system in the proposed subdivision.
    - 4. A certificate or statement of approval of the drainage provisions within the proposed subdivision.

(Code 1997, § 41-405)

### **Sec. 30-52. Recording and dedication procedures.**

- (a) *Recording of final plat.* Upon approval of a final plat by the Mayor and City Council, the subdivider shall have the final plat recorded in the office of the clerk of the Superior Court of Newton County, Georgia. The subdivider shall be responsible for the payment of the recording fee at the time of recording of the final plat.
- (b) *Dedication of platted streets, other public spaces, and utilities.* Final plat approval by the Mayor and City Council shall not be deemed acceptance of any dedications to the public. After final plat approval by the Mayor and City Council, the subdivider shall prepare appropriate documents and plans as constructed, if required, and request the City and other appropriate authorities to accept dedicated streets, other public spaces, and utilities. Before submitting a request to the City to accept the dedication of a street, the street shall have been built and used for a period of one year.

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(Code 1997, § 41-406)

**Secs. 30-53—30-77. Reserved.**

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(Supp. No. 9)

Created: 2025-09-24 10:49:05 [EST]

**From:** Robert Jordan <robert@jordan-eng.com>  
**Sent:** Monday, December 14, 2020 10:01 AM  
**To:** Matt Pepper <mpepper@oxfordgeorgia.org>  
**Subject:** RE: Question about E. George Street

Matt,

Yes, based on all the available information I could find it appears that E. George Street has a 15' wide public right-of-way. I can't comment on what the history of city maintenance has been, only that all deeds and plats I could find in that vicinity have reflected a 15-foot publicly-owned strip not owned by a private party. I have attached an image clip below of that area of the draft r/w survey. You can also see it on page 3 of this draft updated r/w survey that includes the Richardson Street and Stagecoach road areas.

Also attached are two plats and one deed reflecting the strip and labelling it as an "alley." I don't know if there is legal significance of referring to a fee simple city strip as an "alley" or a "street." If there is any legal difference between those terms or 'uses', maybe David Strickland would be familiar with the significance. In my experience, if it's a narrow strip, surveyors call it an alley, and if it's a wider strip, they call it a street. It's as simple as that.

I've also inserted below an image of part of the Oxford R/W map created in 1982. It might not have any legal significance, but it does show a 20' strip in the location of E. George Street, so someone thought of it as a street in 1982.

Based on the information that I have, the properties owned by Anthony Ellis and Clifford Ellis use E. George Street solely for their public access. I'd have to research the text of your ordinance to see, but there is often times text in development ordinances that either requires adequate public vehicular access to new subdivisions for their approval or requires that the developer bring existing access up to city standards if using a substandard street for access. I don't know if those issues apply here, but they might. I don't expect the 15' strip labelled as E. George Street would qualify for subdivision access – but that's not something I've verified.

Robert





a city street. I told them that there is a 15' ROW where E. George Street is located and is therefore a city street. I'm reaching out to you to make sure that I'm correct.

I appreciate the help.

Thanks,

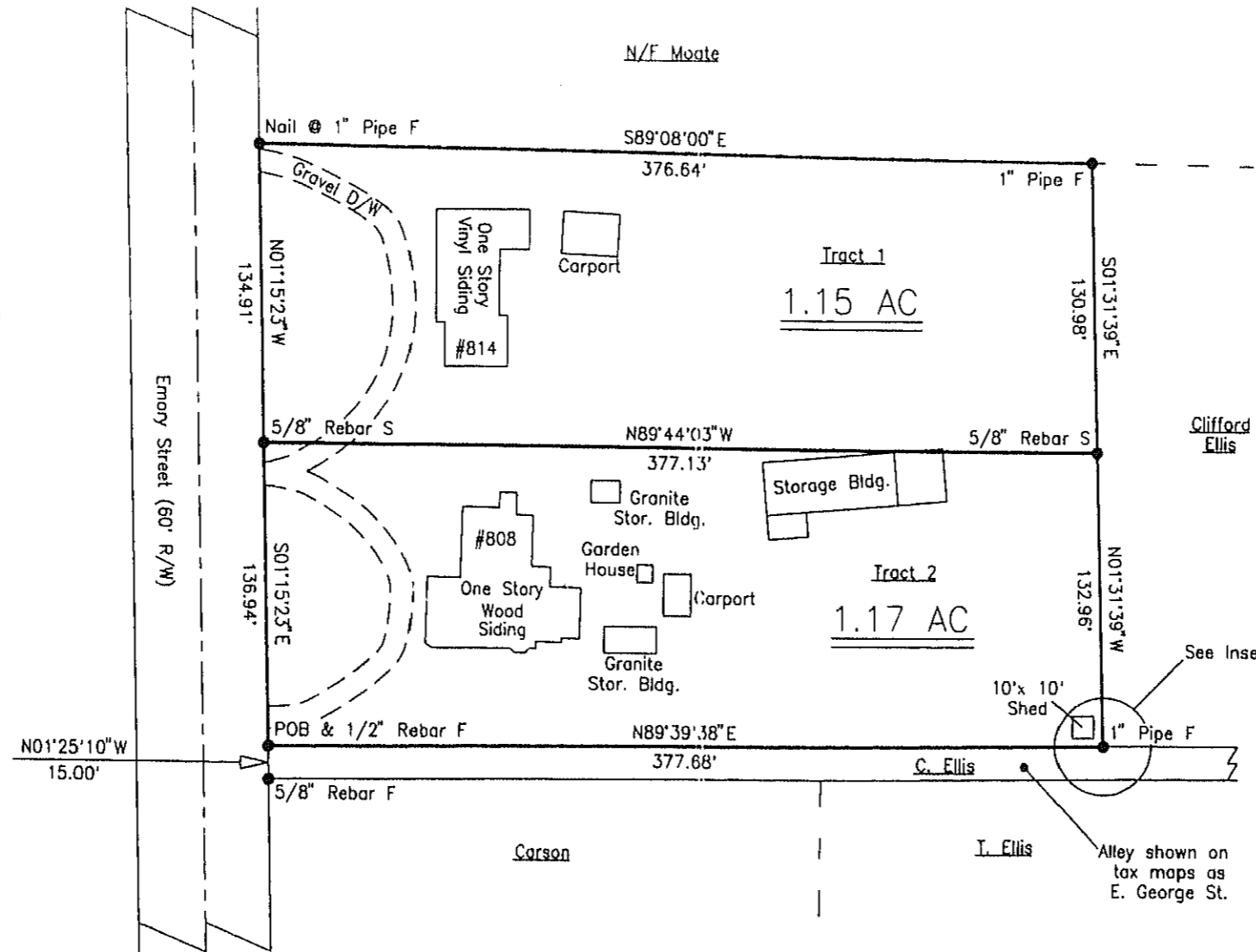
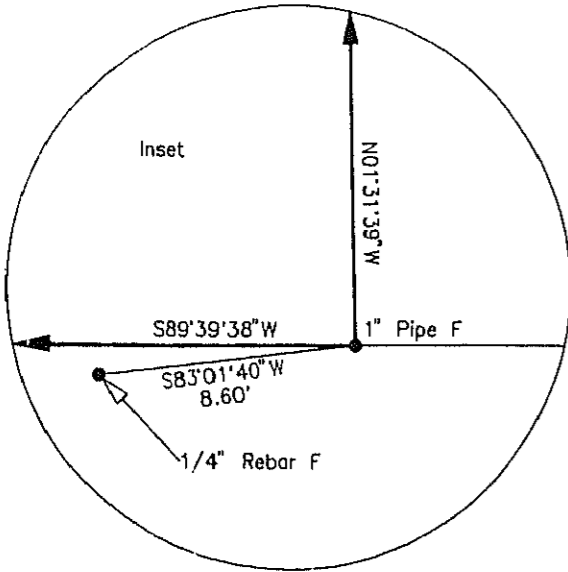
Matthew Pepper  
City Manager  
City of Oxford  
770-786-7004

No portion of this property lies within a Flood Hazard Zone.

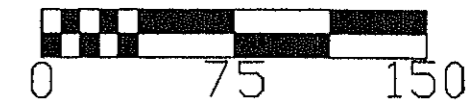
No encroachments were noted.

**POB - POINT OF BEGINNING**

1/2" Rebar at the intersection of the East R/W of Emory St. (60' R/W) and the North R/W of and Alley shown on Tax Maps as E. George St. (15' R/W).



February 3, 1999  
 10:30 AM  
 RECORDED February 3, 1999  
 BK 32 PAGE 243  
 LINDA D. HAYS  
 CLERK SUPERIOR COURT  
 NEWTON COUNTY, GEORGIA



**Field Data:**

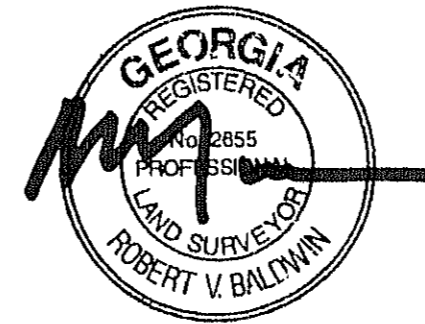
Closure: 1' per 20,000'  
 Angular Error: 2" per angle point  
 Adjusted by: Compass Rule

**Plot Closure:**

1' per 225,000'

**Equipment used:**

TOPCON GTS 212



Nov 18, 1998

**Survey For:**

Tract 1: Leland Ellis  
 Tract 2: Elizabeth Ellis

Land Lot 288 9th Land Dist.  
 City of Oxford Newton Co., Georgia

Scale: 1" = 75' | Date: November 11, 1998

R. V. Baldwin PLS#2655 PE#10842  
 Baldwin Engineering Services  
 150 W. Washington St.  
 Madison, Georgia 30650  
 706-342-0191

DOC# 012853  
FILED IN OFFICE  
12/7/2015 03:06 PM  
BK:3387 PG:1-1  
LINDA D. HAYS  
CLERK OF SUPERIOR COURT  
NEWTON COUNTY

*Linda D. Hays*

REAL ESTATE TRANSFER TAX  
PAID: \$48.20

Return recorded document to:  
Alexander Royston, LLP  
Attorneys at Law  
1121 Floyd Street  
Covington, GA 30014

PT-61 107-2015-004000

JOINT TENANCY WITH SURVIVORSHIP  
WARRANTY DEED

STATE OF GEORGIA

COUNTY OF NEWTON

File #: 20150335

This Indenture made this 24th day of November, 2015 between Thomas J. Ellis and Angela P. Ellis, of the County of NEWTON, State of Georgia, as party or parties of the first part, hereinafter called Grantor, and Anthony C. Ellis and Regina L. Ellis, of the State of Georgia, as joint tenants with right of survivorship and not as tenants in common as parties of the second part, hereinafter called Grantees (the words "Grantor" and "Grantees" to include their respective heirs, successors and assigns where the context requires or permits).

WITNESSETH that: Grantor, for and in consideration of the sum of TEN AND 00/100'S (\$10.00) Dollars and other good and valuable considerations in hand paid at and before the sealing and delivery of these presents, the receipts whereof is hereby acknowledged, has granted, bargained, sold, aliened, conveyed and confirmed, and by these presents does grant, bargain, sell, alien, convey and confirm unto the said Grantees, as joint tenants and not as tenants in common, for and during their joint lives, and upon the death of either of them, then to the survivor of them, in fee simple, together with every contingent remainder and right of reversion, and to the heirs and assigns of said survivor, the following described property:

All that tract or parcel of land lying and being in the City of Oxford, Newton County, Georgia, and being more particularly described as follows: To reach the TRUE POINT OF BEGINNING for purposes of this description, begin at a point located on the eastern right of way of Emory Street at the intersection of said right of way with the southern right of way of an alley leading from Emory Street in an easterly direction to the subject property, said point also being the northwestern corner of property of James G. Ellis; thence running South 87 degrees 17 minutes 43 seconds east along the southern line of said alley a distance of 250 feet, more or less, to a point located on the southern line of said alley, same being the TRUE POINT OF BEGINNING, for purposes of this description; thence continuing south 87 degrees 17 minutes 43 seconds east along the southern line of said alley a distance of 150 feet to a point; thence running south 1 degree 48 minutes 0 seconds west along property of F. Clifford Ellis and Marie A. Ellis a distance of 222.07 feet to a point; thence running north 87 degrees 17 minutes 10 seconds west a distance of 150 feet to a point; thence running north 1 degree 48 minutes 0 seconds east along property of James G. Ellis a distance of 222.07 feet to a point located on the southern line of the afore described alley and the TRUE POINT OF BEGINNING for purposes of this description.

Also conveyed herewith is a perpetual easement over and upon the aforesaid alley, being 15 feet in width, more particularly described on the plat of survey prepared for F. Clifford Ellis and Marie L. Ellis by John Elwin Knight, Ga. RLS No. 1945, dated February 26, 1988 and recorded in Deed Book 311, pages 418-419, Clerks Office, Superior Court of Newton County, said easement being granted for the purpose of ingress and egress, which easement shall run with the land and bind the heirs and assigns of Wales Ellis, deceased, and shall inure to the benefit of Fred Clifford Ellis and his successors in title.

THIS CONVEYANCE is made subject to all zoning ordinances, easements and restrictions of record affecting said bargained premises.

TO HAVE AND TO HOLD the said tract or parcel of land, with all and singular the rights, members and appurtenances thereof, to the same being, belonging, or in anywise appertaining, to the only proper use, benefit and behoove of the said Grantees, as joint tenants and not as tenants in common, for and during their joint lives, and upon the death of either of them, then to the survivor of them in FEE SIMPLE, together with every contingent remainder and right of reversion, and to the heirs and assigns of said survivor.

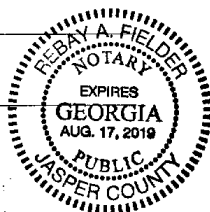
THIS CONVEYANCE is made pursuant to Official Code of Georgia Section 44-6-190, and it is the intention of the parties hereto to hereby create in Grantees a joint tenancy estate with right of survivorship and not as tenants in common.

AND THE SAID Grantor will warrant and forever defend the right and title to the above described property unto the said Grantee against the claims of all persons whomsoever.

IN WITNESS WHEREOF, the Grantor has hereunto set grantor's hand and seal this day and year first above written.

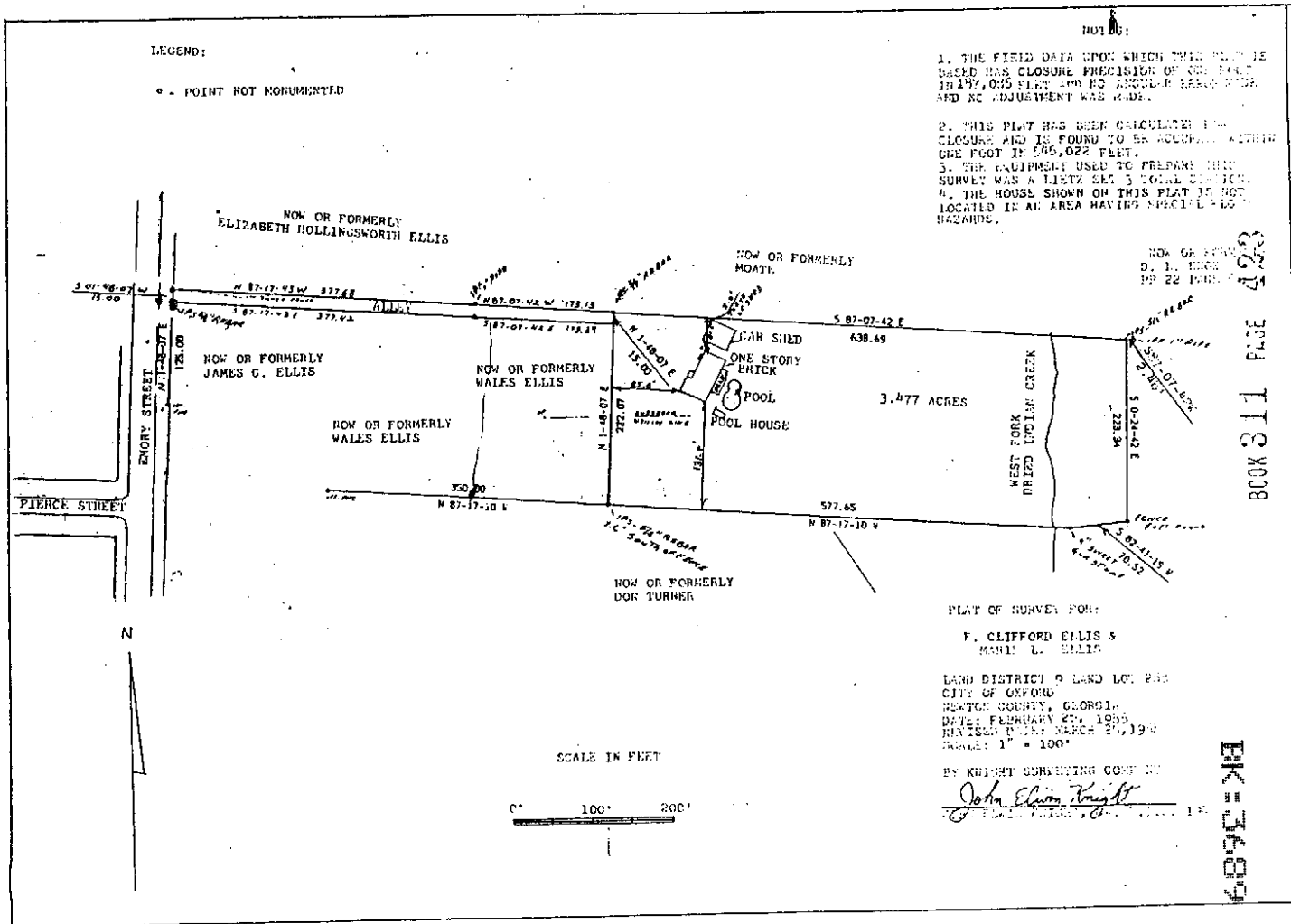
Signed, sealed and delivered in the presence of:

Witness  
*[Signature]*  
Notary Public  
My commission expires:



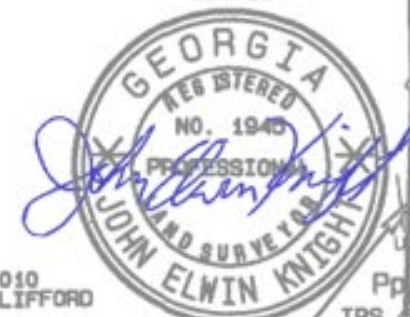
*[Signature]* (SEAL)  
Thomas J. Ellis  
*[Signature]* (SEAL)  
Angela P. Ellis

SEAL AFFIXED



CLERK'S STAMP FILING BOX

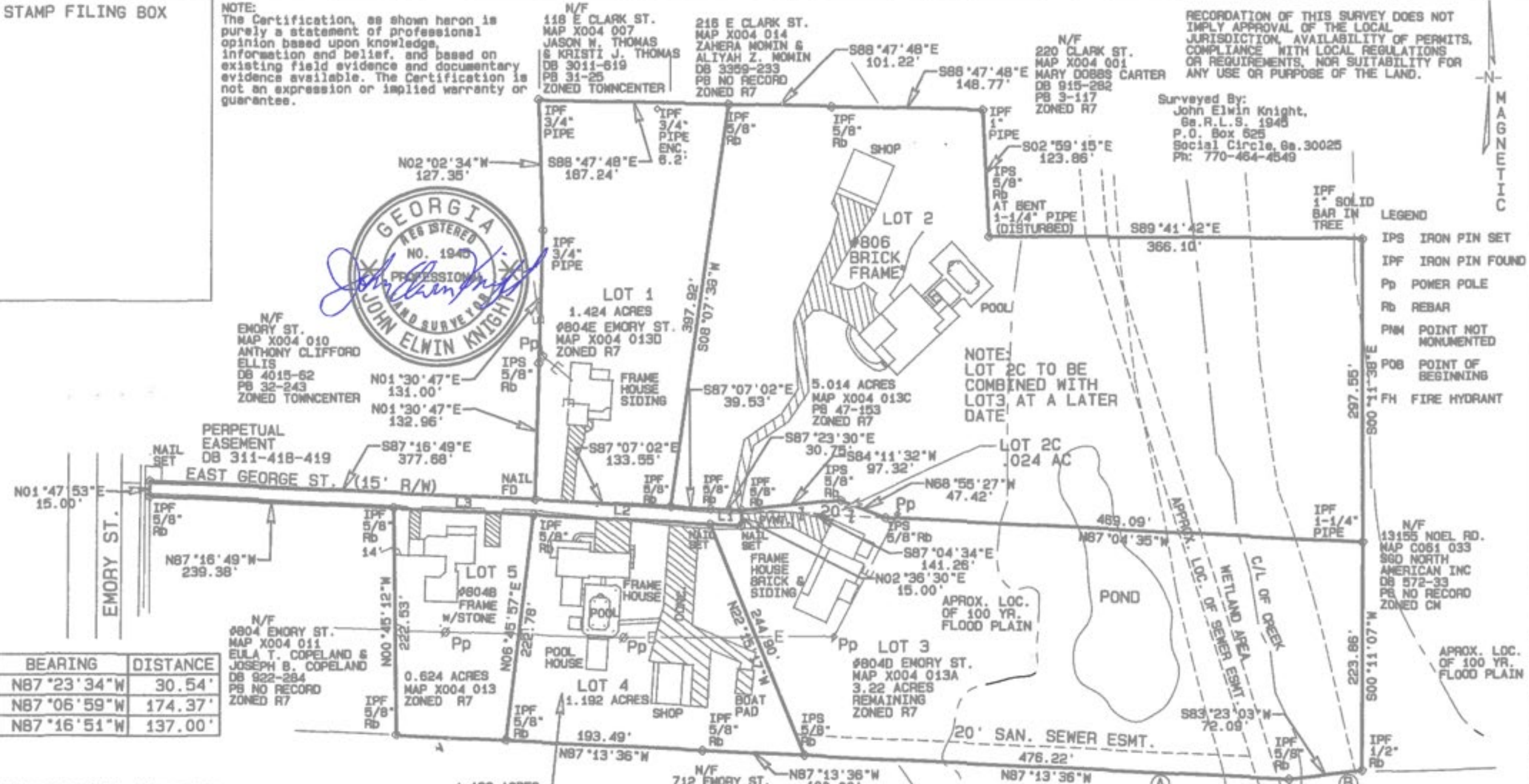
NOTE:  
The Certification, as shown hereon is purely a statement of professional opinion based upon knowledge, information and belief, and based on existing field evidence and documentary evidence available. The Certification is not an expression or implied warranty or guarantee.



RECORDATION OF THIS SURVEY DOES NOT IMPLY APPROVAL OF THE LOCAL JURISDICTION, AVAILABILITY OF PERMITS, COMPLIANCE WITH LOCAL REGULATIONS OR REQUIREMENTS, NOR SUITABILITY FOR ANY USE OR PURPOSE OF THE LAND.

Surveyed By:  
John Elwin Knight,  
Ga. R.L.S. 1945  
P.O. Box 625  
Social Circle, Ga. 30025  
Ph: 770-464-4549

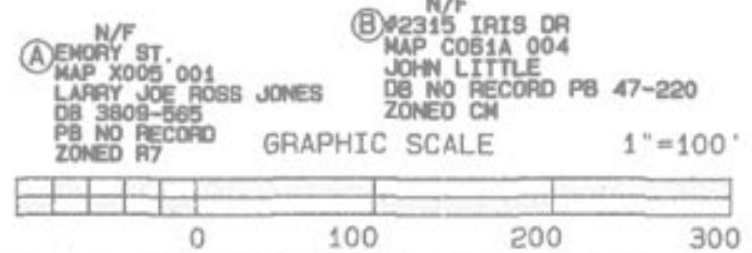
MAGNETIC



- LEGEND
- IPS IRON PIN SET
  - IPF IRON PIN FOUND
  - Pp POWER POLE
  - Rb REBAR
  - PMW POINT NOT MONUMENTED
  - POB POINT OF BEGINNING
  - FH FIRE HYDRANT

LINE	BEARING	DISTANCE
L1	N87°23'34"W	30.54'
L2	N87°06'59"W	174.37'
L3	N87°16'51"W	137.00'

NOTES:  
1. The field data upon which this survey was based has a closure precision of one foot in 11,302 feet and angular error of 20 seconds per angle point and was not adjusted.  
2. The closure precision for each lot exceeds one foot per 100,000 feet.  
3. The equipment used to prepare this survey was a TOPCON GTS-3C & LIETZ SET 3 total station.  
4. A portion of this survey is in a FIRM designated 100 yr. flood plain according to FIRM map #13217C01250 effective date 3/17/2014.  
5. The field work for this plat was done in MAY TO AUG 2018, & OCT/2020. The plat was drawn on date shown in the title block.  
6. All nails set are in asphalt on R/W of East George St.



PLAT OF SURVEY FOR:		SHEET 1 OF 2	
ANTHONY C. ELLIS			
Scale: 1"=100	LAND DISTRICT 9 LAND LOT 288		
Date: 12/9/2020	CITY OF OXFORD NEWTON CO., GEORGIA		
Revised:	Drawn By: B.R.W.		
Job:	Surveyor: JOHN ELWIN KNIGHT GA. R.L.S. #1945		

## City of Oxford, Georgia

### Administrative Policy: Residential Driveway Culvert Installation and Maintenance

July 2026

## 1. Purpose and Scope

This policy establishes guidelines for the installation, sizing, and maintenance of driveway culvert pipes within the city limits of Oxford, Georgia. This policy applies strictly to culverts placed within the public road right-of-way (ROW).

## 2. Permitting and Inspection Requirements

- **Permit Application:** Property owners must obtain an approved Driveway Permit from the City of Oxford prior to installing any new driveway connection.
- **City Staff Field Review:** Upon application submittal, a designated city representative will conduct a field review to determine the required pipe size based on field conditions, existing drainage patterns, and standard City practices, and verify traffic sight distance.
- **Jurisdictional Limit:** The City of Oxford has no regulatory authority over culverts located entirely on private property outside of the public road right-of-way.

## 3. Material and Sizing Specifications

- **Approved Materials:** Property owners may install Corrugated Metal Pipe (CMP), Reinforced Concrete Pipe (RCP), or High-Density Polyethylene (HDPE) pipe.
- **Pipe Sizing:** The minimum pipe diameter will be determined exclusively by the city during the permit review, though standard installations typically require an 18-inch diameter pipe, unless field conditions require otherwise.
- **End Treatments:** Flared end sections are permitted but not explicitly required.
- **Prohibited Structures:** Concrete or brick headwalls are not permitted unless specifically approved by the City. Such structures are discouraged due to the roadside hazard they may present to motorists.

## 4. Financial and Maintenance Responsibilities

- **Material Procurement:** The City of Oxford does not supply, sell, or deliver culvert pipes for private driveway installations; all procurement costs are the sole responsibility of the property owner.
- **Installation Costs:** The property owner must bear all costs associated with the installation of the driveway and culvert. Improperly installed or unpermitted culverts may need to be corrected by the owner.
- **Ongoing Maintenance:** The property owner retains total responsibility for the maintenance, repair, and eventual replacement of the driveway culvert if it fails. The City may, at its discretion, perform maintenance within the public right-of-way when necessary to protect public drainage or roadway safety.

**City of Oxford**  
**Invoices > \$1,000**  
**Paid June 1-30, 2026**

VENDOR	DESCRIPTION	AMOUNT
<b>RECURRING CHARGES</b>		
<b>Newton County Board of Commissioners</b>	Water Purchases- May 2026; Inv# 3534	19,694.00
<b>Newton County Water and Sewer Authority</b>	Sewer Operation Fees – May 2026	9,621.66
<b>Municipal Electric Authority of Georgia (MEAG)</b>	Monthly Electric Purchases for May 2026	96,678.91
<b>Electric Cities of Georgia</b>	Consulting and Planning Services for June	7,743.00
<b>GMEBS- Life &amp; Health Ins</b>	Employee Health Insurance- June 2026	20,334.98
<b>Steven Hathorn (Judge)</b>	Legal Services April-June 2026	1,562.50
<b>U.S. Dept. of Treasury</b>	Federal Payroll Taxes, June 2026	20,335.82
<b>Courtware Solutions</b>	Licensing, support and maintenance for Municipal Court case management – May 2026	1,200.00
<b>BS&amp;A Software</b>	Absorbed (Online) Fees- May 2026	2,536.37
<b>Card Services Center</b>	<b>Card Charges 6/1-6/23/2026:</b> Facebook Advertising for Independence Day Festival \$49.00, Monthly Adobe Subscription for P.D.- \$19.99, Hotel & Parking Fees for Judge’s Annual Training-\$1222.35, Tag Fees for New Large Bucket Truck in Public Works- \$134.08, Supplies/Materials for Independence Day Festival- \$71.10, Floral Arrangement for Stancil Family (bereavement)- \$137.97, Hotel Fees for ECG Conference (Jody)- \$709.78, Monthly Trail Camera Charges \$9.00, Postage Charges for Admin- \$23.87, Zoom Subscription Fees- \$23.02,	2,400.16
<b>City of Oxford</b>	Monthly Utility Charges – May 2026	1,545.99
<b>Latham Home Sanitation</b>	Waste/Recycling Removal Sevice- May 2026	10,438.75
<b>U.S. Department of Energy</b>	Purchase of Power - May 2026	6,705.60
<b>VC3</b>	IT in A Box- June 2026	4,211.13
<b>PURCHASES/CONTRACT LABOR</b>		
<b>C. David Strickland</b>	Professional Services May Inv# 15780-15782	3,535.00
<b>Duke’s Root Control</b>	Micro Detection Services (Turkey Creek Sewer Line Rehab)	\$15,069.37
<b>Netflix Production, Inc</b>	Security Deposit Refund	5,000.00
<b>Peach State Construction Co, LLC</b>	Emory Street Sidewalk- P.O. to Soule Street	133,204.50
<b>Pi-Jon, Inc</b>	Gas and Diesel Fuel Charges for City Vehicles & Equipment 1/23-2/22/2026, Inv# A2837- \$3555.06, Fuel Charges for City Vehicles & Equipment 2/23-4/14/2026, Inv# A29013- \$3162.84	6,717.90
<b>Dell Technologies</b>	Computer Upgrade Charges- Two Computers for Front Desk in Admin Office- \$3053.76, One for City Manager- \$1862.00	4,915.76
<b>Vision Metering Solutions, LLC</b>	Smart Meters- Inv# 240056-E	5,000.00
<b>Over &amp; Under Contracting</b>	201 Fletcher Street Pole Changeout- Inv# 16621-\$2490.00, 229 E. Soule Street/Williams Rd Emergency Pole Changeout- Inv#16623- \$1900.00, Fletcher Street Primary Changeout- Copper to Aluminum Inv# 16622- \$1,000.00	5,390.00
<b>Permatrak</b>	Precast Production 35.17% Complete/ East Bonnell Street Trail Inv# 100345- \$193,072.40, Precast Production 50%	420,801.21

VENDOR	DESCRIPTION	AMOUNT
	Complete/ East Bonnell Street Trail Inv# 100361- \$227,728.81	
Jarod Environmental	Zoeller 2HP Grinder Pump for Wash Bay at Maintenance Shop	3,743.64
Vision Metering Solutions, LLC	Smart Meters for Water & Electric- Inv# 240056	\$10,000.00
Carter & Sloope	Preliminary Engineering: Proj# 09800.00 (April 2026); SR 81 x I-20 GDOT Utility Relocation Proj Inv#31486- \$1,011.25	\$9,811.25
Big & Heavy Equipment Service	Repairs to Leaf Vacuum- Public Works Dept	2,535.60
Yellow River Landscaping LLC	Mulch Installation Around 114 Trees Within City	5,200.00
Brooks (Napa) Auto Parts	Supplies & Materials for Public Works- Chalk Gun, High Temp Red EP2 Tube, Batter Package for Electric Grease Gun, Gas Pump & Filters, Battery for Chipper Truck	1,207.68
Beryl Budd	Arborist Services March- May 2026- Inv# 69- \$3,337.50, Arborist Services- Tree Planting Project- Releaf Grant Inv# 70- \$1,612.50	4,950.00
JACO Contracting, INC	Old Church Roof Replacement- Inv# GA-6084-1	28,867.61
Home Sweet Home Inspections	CHIP Home Repair Inspections 05 22 2026	2,000.00
Tributary Landscaping Group LLC	Mulch Installation at Asbury Street Park	7,950.00
State Industrial Products	Supplies & Materials for Asbury Park and Maintenance Shop- Invisilube, Fragrance Spray (2 cases), Gentle Fresh Hand Soap (2 cases)	1,015.00
Cintas	Monthly Uniform Maintenance <b>March</b> - \$2294.04 (includes wholesale cost for lost uniform fees of former employee for 9 shirts, 9 pairs of pants & 1 jacket, totaling \$669.83); Monthly Uniform Maintenance for <b>April</b> - \$2098.04 (includes lost uniform fees totaling \$76.98); Monthly Uniform Maintenance for <b>May</b> - \$1,856.46	6,248.54